



CITY OF FRISCO PURCHASING DIVISION

March 4, 2015
Addendum #1 – Questions and Answers
RFQ #1510-012 Traffic Engineering Services

Questions and Answers

1. Is the only contract language pertaining to indemnification stated in item 35 of the RFQ, or will there be additional language similar to the 2 pages of indemnification similar to past contracts?
 - a. *Once the City reviews and selects firms for award, contract negotiations will take place. The City will have additional contract language that will need to be reviewed and agreed upon. This includes additional standard City indemnity language.*
2. Are the forms to be filled out only for the prime firm or are the sub consultants to fill them out as well?
 - a. *The required bid forms only need to be completed by the prime contractor.*
3. If a consultant team pursues all of the categories, but is deemed to be weak in one or two of those categories, is the team only selected to perform those categories that they are deemed to be strong in or would the team be rejected for all categories? For instance if the team pursues all six categories, could they be selected for only say category 1 & 2?
 - a. *The team may be selected to perform work in any individual category. A firm will not be rejected for all categories if it is weak in a single category.*
4. I'm assuming that article 44 on page 8 regarding Prevailing Wage would not apply to this contract. Please confirm.
 - a. *Correct. The Prevailing Wage Rate is in regards to Public Works and Construction.*
5. For the Conflict of Interest Questionnaire, Page 15 – If we have no officer or employment conflicts, do we list our firm in line one, put "N/A" on Name of Officer and sign at the bottom?
 - a. *Correct, as well as checking "No" in the boxes stating that no conflict exists, assuming that is the case.*
6. I would assume that a clear plastic cover and an unprinted hard stock back cover sheet would not count towards the page count. We have typically added them to keep the submittal neat and orderly. Please confirm.
 - a. *Confirmed, these would not count against your page count.*
7. May we include a Cover Letter with our Statement of Qualifications?
 - a. *Yes, please see page 19 of the RFQ. Section 1 is the Cover Letter and should be 1 page.*

Proposers are required to acknowledge receipt of this addendum by initialing in the appropriate space on the request for qualifications document. The due date for this RFQ remains March 20, 2015 by 2:00pm CST.

Vendors who may have already submitted a proposal and feel this addendum may change their proposal, may pick up their proposal, and return it by the closing date. If picking up the proposal is not feasible, any new proposal submitted by your firm will supersede one previously submitted. If there is a discrepancy between this addendum and the proposal, the addendum prevails.

Sincerely,

Daniel Ford, CPPO, CPPB
Purchasing Manager
City of Frisco